

# 2024 JAPAN EXCHANGE AND TEACHING (JET) PROGRAMME

## Statement of Purpose (Essay) Guide

**For your application to be considered, please provide a Statement of Purpose (Essay) in a separate document.**

Approach your Statement as a sales pitch. This is your chance to tell us why you are the right person for the JET Programme.

In your Statement, we want to know **why** you want to participate on the Programme; **why** you are interested in the role of ALT/CIR; **what you can contribute**; and how your **attributes, skills, knowledge, experience, and qualifications** will ensure success in the role.

Furthermore, we want to know what **outcomes** you expect to obtain by participating in the JET Programme; and how you can **contribute** to Japan and Australia's relationship.

Be sure to include **relevant examples** to demonstrate your ability or potential to develop skills required for the position.

**Refrain** from writing in a 'question and answer' format or using headings, subheadings and dot points. Your Statement should be one, cohesive statement with a clear beginning and an end.

Check for grammar, punctuation, and spelling errors.

### **Style guide**

**Length:** Two (2) pages\* (A4 or letter-sized), single-sided

**Font size:** 11 or 12, double spaced

**Font:** Easy to read font, such as Calibri, Arial, Times New Roman, etc.

\*Your Statement **MUST NOT** exceed two (2) pages in length. This page limit is strictly observed.

*For information on the types of positions and duties, please refer to the Application Guidelines.*